MALMESBURY
TOWN COUNCIL

Minutes of the
Town Council Meeting
Held in Malmesbury Town Hall on Tuesday 28th July at 7.00pm.

Present; Cllrs Hughes, Drake, Crawford-Price, Exton, W Jones, D'Arcy, Power, RP Jones, James, Grant, M Akhtar, J Akhtar, Hastings & O Wallis.

Also present: Claire Mann (Town Clerk)

MAYORS ANNOUNCEMENTS

Cllr Hastings reported that he had attended the following events and functions; People's Emergency briefing, Ukrainian Mid-Summer Festival, Hannah and the Tyger in the Abbey, Cotswold Field and Folk movie, The Malmesbury School year 8 science fair, Twinning trip to Gien, Magical History Tour, Niebull twinning visit and Trowbridge Civic Service

FC/26/91 **To receive declarations of interest.**

None received.

FC/26/92 **To receive apologies for absence.**

Apologies received from Cllrs Paget, I Wallis and Sanderson.

FC/26/93 **Public participation on items of business included on the agenda.**

None received.

FC/26/94 **To receive an update from the Town Clerk on correspondence in the last month.**

The Town Clerk highlighted the presentations from Perry Holmes and Georgina Clampitt-Dix at the Town & Parish Clerks Meeting having circulated them to all members.

FC/26/95 **To receive and adopt the Minutes of the Full Council meeting held on the 23rd June.**

The Minutes were approved and signed as a correct record of the meeting.

FC/26/96 **To receive and note the Minutes of the Policy & Resources meeting held on the 16th June.**

The Minutes were noted.

FC/26/97 **To receive and note the Minutes of the Town Hall & Facilities meeting held on the 11th June.**

The Minutes were noted.

FC/26/98 **To receive and note the minutes of the Community Engagement & Town Promotion meetings held on the 18th June.**

As a result of the cancellation of the CE&TP meeting on the 16th July, these minutes will need to be presented to the next Full Council meeting.

FC/26/99 To receive and note the Minutes of the Planning & Environment meeting held on the 9th June.

The Minutes of the meeting were noted.

FC/26/100 To receive and note the minutes of the Burial meeting held on the 3rd February.

The Minutes of the meeting were noted.

FC/26/101 To formalise standard email signature of Councillors and staff members.

Following discussion it was agreed that this would be an agenda item at a future meeting, comments made having been taken into account.

FC/26/102 To receive report from Cllr Sanderson on the Wiltshire and Swindon Road Safety Seminar (17th July)

Cllr Sanderson's report was noted. It was further noted that 'Operation Snap' is of particular interest to Malmesbury Town Council.

FC/26/103 To receive an update from representatives of Malmesbury Town Council on the following organisations;

i. **Malmesbury Conservation Group**
Cllr Power reported that the group met on the 13th July but there is nothing new to update on.

ii. **Malmesbury Town Team**
Cllr Drake had circulated an update ahead of the meeting and there were no questions raised.

iii. **Malmesbury & District Twinning Association**
Cllr J Akhtar had circulated a report ahead of the meeting, no questions were raised.

iv. **Operational Flood Group**
Cllr J Akhtar has attended the meeting, additional information will be available shortly.

v. **Local Highways & Footpaths Improvements Group**
Cllr Exton reported that the next meeting is scheduled for the 14th October.

vi. **Local Youth Network Management Group**
The Town Clerk had been tasked with requesting a meeting of the Local Youth Network through the Area Board, no response had been received to date.

vii. **Movies @ Malmesbury**.
Cllr D'Arcy reported that the recent equipment failure had been rectified and the Cinema is operating normally again.

viii. **Bus Service improvement**
Cllr Exton reported that the next meeting is scheduled for the 10th October.

ix. **Health & Well-being Forum**.
Cllr Power reported that the next meeting is taking place on the 14th August. Work continues with the Surgery to support older and vulnerable people.

x. **Community Safety Forum**
No meeting has been scheduled.

xi. **Joint Neighbourhood Plan**
Cllr Power reported that a meeting is scheduled for the coming Thursday to determine progress to be made.

xii. **Cotswolds National Landscape Board.**
Cllr Sanderson was not present to provide an update.

xiii. **Athelstan Statue**
Cllr D'Arcy reported that there has been no progress to date.

FC/26/104 To receive an update from Wiltshire Councillors. This may include urgent actions to be considered by the Council.

Cllr Grant reported that that the proposed Primary School expansion had been approved and this included the adoption of the associated footpath. Substantive Bids will be increased to £500k per year for three years. The consultation on Car Parking charges has now been published.

The Area Board annual meeting has now taken place and appointments made. Cllr Grant also stated that he had 'called-in' the application for the track on land adjacent to Waitrose.

FC/26/105 To exclude the Press & Public for commercially sensitive purposes.

It was resolved to exclude the press and public for the next item.

FC/26/106 To note and consider recommendation and update from the Asset Acquisition Working group.

It was noted that the Working Group anticipates the work starting at Daniel's Well will begin in August. It was agreed that expenditure for works could be made, within the agreed budget, at the Town Clerk's discretion. Future plans for the land need to be determined but the immediate focus is public safety and stock proofing the area. The installation of a wheelchair friendly gate should become a priority action and also signage detailing ownership of the land and contact information.

Potential acquisition/lease of Land adjacent to White Lion Park is ongoing, contact has been made with the land agent.

The list of potential areas for transfer from Wiltshire Council to Malmesbury Town Council will be made into a map to identify areas more accurately for the working group to consider.

Meeting closed at 7.41pm